

# Oregon Kosher

6698 SW Capitol Hwy Portland, OR 97219



# ועד הכשרות של ארעאון

Tel: (503) 343-3497 Fax: (503) 343-3318

## APPLICATION FOR KOSHER

The 3 Pillars of Kosher Certification:

- A. Ingredients
- B. Equipment
- C. Method of Production

### THE APPLICATION

The first step toward certification is filling out this application form. Oregon Kosher will maintain all information concerning your company with strictest confidence.

### APPLICATION REVIEW

An Account Representative will be assigned to oversee all matters relating to your company. The Account Representative will do a full analysis of all ingredients and their sources to assess your company's ability to attain kosher certification. Once this has been assessed, we will schedule an initial inspection. Depending on your location, you may qualify for a free initial inspection. Otherwise, there may be a fee of \$200, plus travel expense.

### THE INITIAL VISIT

The purpose of the initial visit is to walk through the entire facility and to better understand the equipment and manufacturing procedures your company uses.

### Full Review

The account representative will submit his report to our executive committee where your company's ability to attain certification will be further reviewed and an annual fee assessed.

### CONTRACT

A contract is now drawn up detailing the agreement between Oregon Kosher and your company. The contract is sent to you for

your review and your signed approval. The certification fee is based on low administrative overhead, initial set-up costs, travel expenses (if any), and supervision costs. This fee is NOT linked to a percentage of sales or labels printed.

### Your Kosher Program

A kosher certificate detailing which of your products or facilities are under Oregon Kosher certification will be granted. You will receive artwork of our registered and trademarked Oregon Kosher symbol (see below for options). Once labels are designed, proofs must be submitted for approval prior to printing.



### Maintaining Your Kosher Program

Maintaining your kosher program involves regular, unannounced kosher inspections. The number and duration of these visits can vary, but generally 4 -12 times per year, 30 minutes per visit. New ingredients, suppliers, or products must be submitted to [info@oregonkosher.org](mailto:info@oregonkosher.org) for approval, prior to use.

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## CORPORATE INFORMATION

### Form #101

#### For Office Use Only

Category  
Initial Auth  
Final Auth  
Date Cleared  
Account Number

#### Notes - For Office Use Only

Date of Application: \_ / \_ / \_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Tel: (     ) \_

Fax: (     ) \_

Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Web Site URL: \_\_\_\_\_

Company Contact: \_\_\_\_\_

Job Title: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

Regular Visitor Hours: \_\_\_\_\_

Production Hours: \_\_\_\_\_

How did you hear about Oregon Kosher?

1) Has the applicant ever had Kosher certification? If yes, name the Kosher Agency:

2) Please specify the nature(s)/type(s) of product to be certified: \_\_\_\_\_

3) Have your facility(ies) ever handled any of the following:

Dairy derived materials?.....Yes/No

Meat derived materials?.....Yes/No

Grape derived materials?.....Yes/No

Fish derived materials (including shell food or seafood)?.....Yes/No

4. Do you use any of the following in a separate part of your facility?

Dairy derived materials?.....Yes/No

Meat derived materials?.....Yes/No

Grape derived materials?.....Yes/No

Fish derived materials (including shell food or seafood)?.....Yes/No

This application completed by: \_\_\_\_\_



**Production Process Information Form**

<u>For Office Use Only</u>
Category
Initial Auth
Final Auth
Date Cleared
Account Number

<u>Notes - For Office Use Only</u>
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**1. Please provide an explanation of the manufacturing process---ie( types of equipment, cooking process and temperatures if applicable)**

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**3. If you would rather, please fill out flow chart below for the production process or provide any in-house documentation you may already have.**

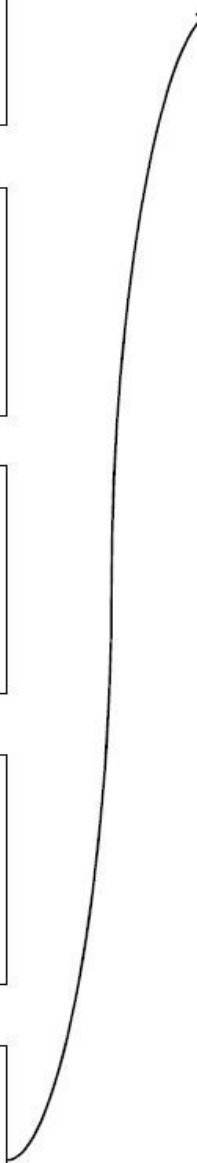
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## Finished Product Information

Instruction: Please list below the names of each product as you want it to appear on your kosher certificate. Please do so in the following format:

*Name/Product Code/Brand Name/Parve, Dairy or Meat Status*